



Clayton County Conservation Summer Job Opportunities

Clayton County Conservation,
Elkader, Iowa is accepting applications
For one (1) HISTORIC SITE INTERN

Job Description:

The Clayton County Conservation Board is seeking a personable, history buff to fill the position of Historic Site Intern at the Motor Mill near Elkader. ***The Intern should be comfortable working with adults and youth, developing and presenting education programs, fielding questions, guiding tours, social media advertising, and both independent and group research.*** The Intern will be under the direct supervision of the Clayton County Conservation Board Naturalist. The Intern will be working towards several objectives related to the interpretive themes outlined in the Motor Mill Interpretive Master Plan. Seasonal, full-time or part-time, depending on interested parties. Up to 40 hours per week. Will include weekend hours.

Qualifications:

Any interested candidate should have experience with and an interest in learning more in one of the following fields of study: History, Education, Museum Studies, and Interpretation. Must be at least 18 years old. College student preferred. Pre-employment physical and drug testing required.

Salary and Work Dates:

\$12.00-\$14.00 per hour, 20-40 hours per week. Positions begin in May and will run 14 weeks. Work will be at the Osborne Conservation Center, Motor Mill Historic Site, and program sites in Clayton County. Some nights and weekends required. The Intern would ideally bring to work his/her own laptop.

Application Procedure:

Applicants should send a current resume, cover letter, and county employment application to:

Jenna Pollock, Director
Clayton County Conservation Board
29862 Osborne Road
Elkader IA 52043-8247
jpollock@claytoncountya.gov

Applications are available on our website www.claytoncountyconservation.org, under the About Us- Attracting Success section, and must be received by February 24, 2023. Selections will be made as soon as possible after this date.

For more information, phone 563.245.1516 weekdays between 8:00am and 4:00pm.