

## CALL TO ORDER

The regular meeting of the Clayton County Conservation Board was held Tuesday, June 13, 2017 at the Osborne Conservation Center. Chairman, Gary Kregel, called the meeting to order at 2:00 p.m. Other members present were Pam Vaske, Marilyn Lenth, Daryl Landsgard, and Larry Stone. Staff present was Jenna Pollock, Abbey Harkrader, Marty Mulford, Tucker Anderson, Kenny Slocum, Tammie Kraus, and Molly Scherf. Guest in attendance was Michelle Barness.

## AGENDA

Additions to the agenda were New Business #4 Upper Mississippi Gaming Grant and #5 Osterdock Access. Stone moved to approve the agenda with the additions, Landsgard seconded and the motion carried.

## MINUTES

Stone moved to approve the May minutes, Vaske seconded and the motion carried.

## COMMUNICATIONS

Pollock had nothing to communicate during open session.

## CLAIMS

1. Gator Bids:
  - a. TnT Sports bid with trade in was \$10,099.99 for CamAm. Marty expressed that this was a nice machine but too fast for what they needed.
  - b. Bodensteiner bid with trade in was \$5850.00 for John Deere Gator very similar to what we have now. Stone made a motion to purchase the Gator from Bodensteiner's for \$5850.00. This was seconded by Lenth and the motion carried.
2. Lift/Hoist Bids:
  - a. MTI was the only returned bid of \$5695.00. Lenth made a motion to purchase the lift from MTI for \$5695.00. This was seconded by Landsgard and the motion carried.
3. Pay App #1 for Shop:
  - a. Brenton Buildings 1<sup>st</sup> payment \$59,383.55. Landsgard made a motion to pay the 1<sup>st</sup> payment as it is approved and signed off by the architect. The motion was seconded by Lenth and the motion carried.

## OLD BUSINESS

1. Strategic Plan Meeting with Staff and Michelle Barness
  - a. Michelle presented to board and staff on some statistics of Clayton County.
  - b. A SWOT analysis was performed with board and staff together.
  - c. Barness will try to send out survey to some more urban areas and print off a card with QRS code to be used at campgrounds in Clayton County to increase the survey results.
  - d. Barness will put together the information that the group came up with and present it to the board in August.
2. FY18 Budget:
  - a. Revenue Approval:

The budget has been projected and certified by the Board of Supervisors and Clayton County Auditor. The CCCB would like to streamline or cut down the amount of accounting codes for FY18. Pollock will

look into doing this with the auditor. A motion was made by Lenth to approve the budget as it was certified by Supervisors and Auditor. Vaske seconded the motion and it carried.

b. Expenditure Approval:

Motion was made by Lenth to approve the budget as it was certified by the Board of Supervisors and the county auditor. Vaske seconded and the motion carried.

c. Salary Approval:

Pollock gave the CCCB four different options for correcting or resetting the pay scale. She is proposing a 3% increase. Landsgard made a motion to table this until the July meeting and it was seconded by Stone. Motion carried.

## NEW BUSINESS

1. Gator Bids: See claims above
2. Lift/Hoist Bid: See claims above
3. Pay App #1 for Shop: See claims above
4. Upper Mississippi Gaming Corp. Grant

Naturalist, Kenny Slocum, would like to apply for this grant for an exhibit renovation in the nature center but needs approval from the CCCB. Slocum will have a plan and budget worked up to send in for the grant. A motion was made by Landsgard to allow Slocum to apply for the UMGC grant. This was seconded by Lenth and the motion carried.

5. Osterdock Access

Kregel spoke to the landowner, Jeff Bore, of the access point in Osterdock. Bore is willing to sit down with the CCCB and discuss what would be done with the area. Bore expressed to Kregel that there are issues in Osterdock with the property lines.

## UPCOMING PROGRAMS/EVENTS

July 15	Murkey Turkey Floatilla Elkader to Motor Mill
August	Naturalist Choice
September 8	Monarch Release Party
October 14-15	Heritage Days
December 7	Holiday Walk

## CLOSED SESSION

Lenth moved to have meeting go into closed session (21.5, Sec 1, I), it was seconded by Stone, and motion carried. Lenth and Stone moved to leave closed session and motion carried.

## ADJOURNMENT

Lenth moved to adjourn the meeting, Stone seconded, and motion carried.

Next meeting scheduled July 11, Buck Creek County Park at 2pm.